

# NOTICE OF VACANCY

The following vacancy is announced by the Coahoma County Board of Supervisors, Coahoma County, Mississippi,

**Deputy Director of Emergency Management.**

**Position/Title:** Part Time Deputy Director of Emergency Management

**Rate of Pay:** Salary shall be negotiable depending upon qualifications and/or experience.

**Minimum Qualifications Of Position:** Provide administrative support to the Emergency Management Director and the Emergency Management Department through conducting and organizing administrative duties and activities including receiving and handling information.

**Education:** Some college preferred, high school education

**Experience:** See qualifications

**Other:** Flexible hours

Applications are available at WIN job Service, 620 State Street, Clarksdale, MS. and the Coahoma County Administrator's Office. Coahoma County Courthouse, 115 First Street, Clarksdale, MS

Applications for the above position should be delivered to the Coahoma County Personnel Office no later than 5:00 P.M. on **April 14, 2022.**

**Coahoma County is an Equal Opportunity Employer.**